

Supplementary Document to the Operational Framework for the International Partnership for the *Satoyama* Initiative¹

About this paper

This paper is a supplement to the Article 2.2 of the “Operational Framework” for the International Partnership for the *Satoyama* Initiative (hereinafter referred to as “the Operational Framework”). Although amendments of the Operational Framework shall be subject to Partnership Assembly decisions, amendments to this supplementary document will be the sole responsibility of the Steering Committee.

- I. Application Form for the IPSI
- II. Guidelines for the *Satoyama* Initiative Case Studies

¹ The draft text was discussed and revised at the Preparatory Meeting on the International Partnership for the *Satoyama* Initiative “Working together for promoting socio-ecological production landscapes” held in Fujiyoshida, Yamanashi, Japan from 23 to 24 August 2010.

I. Application Form for the IPSI

The establishment and strengthening of an International Partnership, with links to national/sub-national and regional partnerships, to carry out and facilitate the activities identified by the *Satoyama* Initiative was endorsed at the Global Workshop on the *Satoyama* Initiative held in Paris from 29 to 30 January 2010. The International Partnership for the *Satoyama* Initiative (IPSI) shall be open to all organisations dealing with socio-ecological production landscapes in order to foster synergies amongst each other in the implementation of their respective activities, as well as others planned under the Initiative. The IPSI is scheduled to be launched during the tenth meeting of the Conference of the Parties to the Convention on Biological Diversity (CBD COP10) in October 2010.

In anticipation of the official IPSI launch, the United Nations University Institute of Advanced Studies (UNU-IAS) has been accepting information sheets from organisations expressing their interest in participating since May 2010, when the launch of the IPSI was publicly proposed at a series of side events during the fourteenth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-14) and the third meeting of the Working Group on the Review of the Implementation (WGRI-3). As of 19 August 2010, 27 organisations have expressed their interest in participating in the IPSI.

Applications for membership to the IPSI shall be accepted shortly after the Preparatory Meeting on the International Partnership for the *Satoyama* Initiative in Yamanashi, Japan from 23 to 24 August 2010. Those organisations which submit application forms duly signed by their representative/head before the end of September 2010 shall be considered as founding members. Organisations, excluding governmental bodies and United Nations agencies, are requested to attach a document that describes the foundation of the organisation, such as the charter and by-laws, when submitting the application form. In addition, members of the IPSI are expected to submit at least one case study report on one or more socio-ecological production landscape(s) in 6 months after their entry into the IPSI. UNU-IAS shall tentatively accept the applications as an interim Secretariat of the IPSI until the Secretariat is officially elected and approved at the first Partnership Assembly.

Application Form for the International Partnership for the *Satoyama* Initiative

Please complete in English and submit to UNU-IAS.

By e-mail: isi@ias.unu.edu

or

By post: 6F International Organisations Centre Pacifico-Yokohama, 1-1-1 Minato Mirai Nishi-ku, Yokohama 220-8502 Japan

We hereby declare that (name of organisation and its acronym):

.....
would like to become a partner of the International Partnership for the *Satoyama* Initiative (IPSI) when it is launched and that we endorse the current "Operational Framework".

Signature of the authorised representative:.....

The following staff member is assigned as the IPSI contact person:

Last Name..... First name.....

Prefix (please check only one box: ✓)

Prof. Dr. Mr. Ms. Mrs. Others.....

Job Title.....

General information

Addresses

Location:

Street.....

City.....

Postal Code..... Province/State.....

Country.....

Telephone:

Country code, Area code, Number.....

Facsimile:

Country code, Area code, Number.....

E-mail of Organisation:

E-mail of Contact Person:

Website:

Classification of your organisation

Date of establishment/incorporation.....

Number of staff members.....

Type of Organisation (please check only one box: ✓, which best describes your organisation)

- National or local governmental organisation
 - Non-governmental or civil society organisation
 - Indigenous or local community organisations
 - Academic, Educational and / or Research Institute (e.g. University)
 - Industry or private sector organisation
 - United Nations or other Intergovernmental organisation
 - Other
-

Scope of activities (Please check only one box: ✓)

- Local
- National
- Regional
- Global

Activities in which your organisation would like to contribute (please check all that apply: ✓)

- Cluster 1. Knowledge Facilitation
- Cluster 2. Policy Research
- Cluster 3. Indicators Research
- Cluster 4. Capacity Building
- Cluster 5. On-the Ground Activities

Please refer to the following for the details on each cluster.

The activities identified by the Paris Declaration can be regrouped into the following five clusters under two activity goals (a) and (b):

- (a) Enhance understanding and raise awareness of the importance of socio-ecological production landscapes for livelihoods and the three objectives of the Convention.

Cluster 1. Knowledge Facilitation

Collecting, analysing, synthesising and comparing case-studies, and distilling lessons learned for dissemination through a searchable online database and other means, and for use in capacity-building activities

Cluster 2. Policy Research

Undertaking research on ways and means to (i) promote wisdom, knowledge and practice which enables a stable supply of diverse ecosystem services; (ii) build bridges for inter-cultural communication between traditional ecological knowledge systems and modern science; (iii) Exploring new forms of co-management system or “new” commons while respecting traditional communal land tenure; (iv) revitalise and innovate socio-ecological production landscapes; and (v) integrate results in policy and decision-making processes

Cluster 3. Indicators Research

Developing measurable indicators of resilience associated with linkages between human well-being and the socio-ecological production landscape mosaic, including linkages between wild and anthropogenic components of landscapes and ecosystems; and applying these indicators to contribute to the implementation of the Ecosystem Approach; and

- (b) Support and expand, where appropriate and as part of the implementation of the post-2010 Strategic Plan, socio-ecological production landscapes, building on activities in (a) above.

Cluster 4. Capacity Building

Enhancing capacities for maintaining, rebuilding and revitalising socio-ecological production landscapes, including promoting education and regional capacity-building workshops.

Cluster 5. On-the-Ground Activities

Providing support for on-the-ground projects and activities to maintain, rebuild and revitalise socio-ecological production landscapes;

Activities to produce documents for increasing awareness on socio-ecological production landscapes and to foster synergies with other organisations, initiatives or programmes were also described in the Paris Declaration. These activities are also important but are not proposed to be grouped as a separate cluster. They should instead be integrated into other IPSI activities, especially into the work of the IPSI Secretariat.

II. Guidelines for the *Satoyama* Initiative Case Studies

The *Satoyama* Initiative has been developed to promote and support socio-ecological production landscapes, referred to here as dynamic mosaics of habitats and land uses that have been shaped over the years by the interactions between people and nature in ways that maintain biodiversity and provide humans with goods and services needed for their well-being. Depending on a region's natural and socio-economic background, there are a wide range of practices in natural resource utilisation and management which can contribute to create and maintain sustainable societies coexisting in harmony with nature. However, these landscapes are increasingly threatened in many parts of the world due to urbanisation, industrialisation, and rural population increase and decrease.

Collection of case studies will enable deeper understanding of the various characteristics and situations of socio-ecological production landscapes, as well as trends, issues and needed actions, by comparing and analysing them. The *Satoyama* Initiative endeavours to be a knowledge sharing platform for information relevant to socio-ecological production landscapes. As such, contributions from member organisations in the form of case study submissions based on their valuable experiences are expected. As described in the Operational Framework (article 2.2), all members are expected to submit at least one case study.

Case studies received will be uploaded onto the Initiative's portal site in the form of a searchable data base organised by geography and themes such as forests, agricultural fields, grasslands, inland water systems, coastal and urban fringes. Sharing experiences on the portal site will provide opportunities for member organisations of the *Satoyama* Initiative, and other organisations working in socio-ecological production landscapes, to familiarise themselves with all member activities, and to identify various practices that could be beneficial to replicate in conjunction with or in addition to their own activities. The results of analysis and lessons learnt from the collected case studies will also be made available through the Initiative portal site and other means.

These guidelines provide information to assist authors in writing case studies for contribution. Due to technological restrictions of the portal site and for consistency purposes, authors writing case studies* should ensure that their case study is in accordance with these guidelines.

* It is recommended that all submitted works take into account these guidelines; however, case studies created prior to participation in the IPSI may be submitted in their original format if the process of re-formatting would need considerable effort.

Scope

- 1) Focus on “Socio-ecological production landscape”; which is often a traditional sustainable landscape created through a long term inter-relationship between nature and human activities including agriculture, forestry, and fishery. This natural resource use is often based on traditional knowledge such as agroforestry, which models after the structure of natural ecosystems, and shifting cultivation, which takes advantage of the resilience of the natural ecosystem.
- 2) Include various land uses / habitats on a landscape scale such as farmlands, adjacent woodlands and grasslands, villages, rivers and lakes wherever possible.
- 3) As socio-ecological production landscapes are shaped by the interactions between people and nature, it is important to describe both the natural and social aspects of the area.

Manuscript

1. Contents

- 1) Title
Concisely specify the names of study area and country in approximately 10 words
- 2) Contact information of individual or organisation submitting the case study
- 3) Name of organisation implementing the project described in the case study (if any)
- 4) Dates of submission
- 5) Summary
Provide summary of the case study in approximately 200 words
- 6) Keywords
Provide 3-5 keywords
- 7) Map location (Optional)
Provide accurate location (longitude and latitude or Google Map link)
- 8) Body
Length of body text should be approximately 2000 words and not exceed 4000 words.
 - i. Introduction
Specify clear aims and objectives
 - ii. Characteristics of the study area
Provide as much of the following information as possible so readers may picture the site:
 - a. Location
 - b. Natural/ecological characteristics (including topography, climate, ecosystems)
 - c. Social characteristics (demographics, land use, land tenure system, governance, livelihoods)

- d. Economic/production-related features (including agriculture, forestry, fishery, tourism, etc)
- e. Other information as relevant
- iii. Characteristics of practices/systems and their contributions to biodiversity and human well-being**
 - a. Address characteristics of practices and systems relating to the five perspectives of the *Satoyama* Initiative:
 - o Resource use within the carrying capacity and resilience of the environment
 - o Cyclic use of natural resources
 - o Recognition of the value and importance of local traditions and cultures
 - o Multi-stakeholder participation and collaboration in sustainable and multi-functional management of natural resources and ecosystem services
 - o Contributions to sustainable socio-economies including poverty reduction, food security, sustainable livelihood and local community empowerment.
 - b. How do they prove beneficial for biodiversity and human well-being?
 - c. What are the challenges faced and the efforts to overcome them?

**Where possible, concrete data supported by references are desirable.

iv. Conclusion

Lessons learned, reasons for success, and ways for improvement

9) References

References made within the case study should appear at the end of the case study

10) Figures, tables and photos with captions

All the figures, tables and photos should be cited in the text

11) Related website links such as organisations and projects (optional)

12) Citations for recommended readings related to the case study (optional)

13) About the authors

Provide profile in approximately 50 words

2. Manuscript Format

1) Microsoft Word document file:

Arrange all manuscript data including figures, tables and photos with captions, in one single Microsoft Word document file. Use Times New Roman font size 11; set page margin to 3.5cm at the top, and 3cm at the bottom, left and right sides; set number of lines to 40 per page; and set page numbers at bottom right.

2) JPEG files:

Each figure or photo should be submitted as a separate file in JPEG format. Scale each figure or photo to 550 pixel size in width (height should be set automatically, provided that the image is scaled while retaining the existing proportions).

3. Language

- 1) Case studies may be written either in English, Spanish, or French, with a summary in English***. .
- 2) Authors whose native language is not English, Spanish, or French are encouraged to have their manuscripts proofread by a native speaker or equivalent prior to submission.
- 3) Manuscripts should be written using accessible language and concise sentences, and should contain explanations for terms laypeople may not be familiar with.

*** If a Japanese version is also available in addition to any of these three languages, it will be welcomed and uploaded on the Initiative's sister Japanese website.

4. Copyright

- 1) Submission of case studies does not imply limit of the authors' rights to use all or parts of the manuscript data for publication or other purposes elsewhere besides the Initiative. However, the secretariat may use all or parts of the manuscript data with acknowledgment of the source and/or credit, for activities related to the Initiative, including translation to other languages where necessary, without seeking consent for each use.
- 2) Authors are responsible for obtaining permission to use any work which is protected by copyright in the manuscript; and for including a copyright statement for those works.
- 3) It is imperative to read the following licensing agreement regarding the copyright applied to the content of the *Satoyama* Initiative web site: <http://creativecommons.org/licenses/>
This license was chosen as it helps to disseminate knowledge effectively and minimises contact from those seeking to use the submitted materials.

5. Other

- 1) All submitted manuscripts will be reviewed. Authors are expected to consult with the editors on the structure and expression used in the manuscript when requested.
- 2) Accepted manuscripts (including figures, tables and photos) may be edited.